

**TOWN OF BUCKEYE**  
**BUDGET WORKSHOP MINUTES**

**JUNE 3, 2004**

**Call to Order/Roll Call**

Mayor Hull called the budget workshop to order at 6:15 p.m.

Members Present: Mayor Hull, Vice Mayor Urwiller, Councilman Meck, Councilman Beard, Councilwoman May, and Councilman Garza.  
Councilman Doster arrived at 6:18 p.m.

Staff Present: Carroll Reynolds, Linda Garrison, Mary Saiz, Jeanine Guy, Dee Hathaway, Jason Hardison, Alicia Griffin, and Larry Harmer.

**Review of FY 2004/2005 Budget**

Ms. Saiz, Finance Director, reviewed with Council the anticipated revenue increases for the FY 2004/2005 budget. Projected revenues are up from last year approximately 24%. Councilman Meck requested the Town have the landfill audited and also asked about the decrease in unanticipated revenue. Ms. Saiz stated that she felt that was caused by better allocating revenues coming into the Town.

Mayor and Council – Ms. Garrison, Town Clerk, presented the Mayor and Council budget. Council questioned the increase in the dues and subscription line item. Council will be presented with a detail of that time item.

Administration – Ms. Garrison, Town Clerk, presented the requests for the Administration budget. Councilman Meck questioned the need for four new employees and space allocation. Council requested this department be revisited.

Magistrate – Staff requested this department be moved to another time as the Judge is out on medical leave.

Airport – Mr. Jason Hardison reported that this budget was reduced from the prior year and that he was not requesting any additional staff.

Community Development – Mr. Larry Harmer, Community Development Director, stated that the Town has seen a remarkable increase in the number of building permits issued in the last year and expects this year to be even more. The month of May there were 305 building permits issued. The Community Development Department is looking to hire six additional employees and one reclassification adjustment. Council questioned why custodial services are under the Community Development Department. The need for a GIS system was discussed.


Finance – Ms. Saiz, Finance Director, presented the Finance budget. Councilman Meck stated he would like to see a list of how downtown revitalization funds were spent, total dollar amount of payables outstanding, status of impact fees and if any were figured in the proposed budget. The Finance Department is looking for an increase in staffing of two people. Ms Saiz stated the need for a grant specialist and senior accountant. Council requested this department be revisited.

Economic Development – Council requested that Downtown Revitalization be a separate department.


Social Services – Ms. Griffin gave a brief presentation on how the CAP and Area Agency works. Ms. Griffin requested two upgrades in salary, two half time positions, ¼ time position and a part time position a full time maintenance. Council requested this item be revisited. Council requested a breakdown of Town residents verses County resident that use the programs.

**Adjournment**

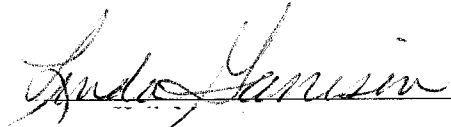
There being no further business to come before the Council, moved by Councilman Beard, seconded by Councilwoman May to adjourn (8:45 p.m.) The motion passed unanimously.

  
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Dustin Hull, Mayor

ATTEST:

  
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Linda Garrison, Town Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the Council budget workshop held on the 3<sup>rd</sup> day of June, 2004. I further certify that the meeting was duly called and that a quorum was present.

  
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